



Office of Personnel and Civil Service Job Announcement Please Post Conspicuously

Michael Mascarenas
County Manager

Shaun Gilliland
Chairman of the Board

TITLE: **SUPERVISING MECHANIC**
(*Provisional Appointment)

SALARY: **\$29.74/HR.**
Current employees hired ***PRIOR*** to 2009, please contact the Personnel Office for rate of pay.

LOCATION: Essex County Department of Public Works, Lewis

BENEFITS: Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 40 Hour work weeks.

JOB SUMMARY: The work involves responsibility for the maintenance and repair of a variety of County automotive, road construction, and mechanical equipment. These duties involve responsibility for supervising and performing skilled repair and maintenance tasks requiring a thorough knowledge of the trade. An employee in this class is responsible for all facets of maintenance and repair of County vehicles and equipment including wheel and track vehicles and light and heavy machinery. The work is performed under general supervision of both the Superintendent of Public Works and the General Foreman with wide latitude permitted for planning work methods and assuming responsibility for results. Repair jobs are assigned to automotive and/or construction equipment mechanics and inspected upon completion. The incumbent does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from high school or possession of an equivalency diploma and four years of progressively responsible paid experience as a skilled mechanic of both heavy construction equipment and automotive equipment; or
- (b) Graduation from high school or possession of an equivalency diploma and six years of progressively responsible paid experience as a skilled heavy construction equipment mechanic; or
- (c) Eight years of progressively responsible paid experience as a skilled automotive mechanic; or
- (d) An equivalent combination of training and experience as defined by the limits of (a), (b), and (c).

(OVER)



Essex County Dept. of Personnel & Civil Service
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



essexcountyny.gov/personnel-and-civil-service



518.873.3360

Essex County is an Equal Opportunity Employer

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

Possession of a New York State Class B Commercial Driver's License is required for this position. The New York State Class B Commercial Driver's License may be acquired within the probationary period of the appointment.

Possession of a New York State Group 1 and 2 Inspector's License Certificate for Light Duty, Heavy Duty and Trailer vehicle groups or higher at the time of appointment. The Inspector's Licenses may be acquired within the probationary period of the appointment.

NOTE: College level training in automotive or heavy equipment repair may be substituted for up to two years of the required experience on a year for year basis.

Residency Requirement: There is no residency requirement.

Additional Information: Qualified candidates will be subject to a Civil Service examination to be announced at a later date. Applications will be accepted until the closing date for the examination. People seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

Posting Date: April 17th, 2025

Application Deadline: April 28th, 2025



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