



**Office of Personnel and Civil Service  
Job Announcement  
Please Post Conspicuously**

Michael Mascarenas  
County Manager

Shaun Gilliland  
Chairman of the Board

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**TITLE: SIGN SHOP WORKER**

**SALARY:** \$24.72/HR.  
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay.

**LOCATION:** Essex County Department of Public Works, Lewis

**BENEFITS:** Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 40 Hour work weeks (Monday-Friday)

**JOB SUMMARY:** This is semi-skilled work involving the use of hand, machine and power tools, spray painting equipment and paint brushes in fabricating, painting, repairing, and installing signs and for regulating, directing and guiding highway traffic. The work is performed under the general direction of the Sign Maintenance Supervisor. Individual tasks are typically specified by guidelines and standards. Highway signs are constructed according to specifications promulgated by the Manual of Uniform Traffic Control Devices. The incumbent does related work as required.

**MINIMUM QUALIFICATIONS: Either:**

(a) Graduation from high school or possession of a high school equivalency diploma and one (1) year of experience in highway maintenance; or

(b) An equivalent combination of training and experience as defined by the limits of (a).

**SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION:**

Possession of a Class B Commercial Driver's License or higher at time of appointment.

**Residency Requirement:** There is no residency requirement.

(OVER)



Essex County Dept. of Personnel & Civil Service

Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



[essexcountyny.gov/personnel-and-civil-service](http://essexcountyny.gov/personnel-and-civil-service)



518.873.3360

**Essex County is an Equal Opportunity Employer**

**Additional Information:** Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

**Posting Date:** July 10<sup>th</sup>, 2025

**Applications Deadline:** July 21<sup>st</sup>, 2025



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