



TOWN OF SCHROON
Job Announcement
Please Post Conspicuously

Bill Jenks
Chief Water Operator

Margaret Wood
Town Supervisor

Brian Ritching
Chief Wastewater Operator

TITLE: TOWN OF SCHROON- Water& Wastewater Operator Trainee

SALARY: BASED ON EXPERIENCE

LOCATION: WATER AND WASTEWATER PLANTS

BENEFITS: MEDICAL INSURANCE, PAID HOLIDAYS, STATE RETIREMENT AND VACATION

JOB SUMMARY:

Under supervision and close guidance, perform maintenance and operational duties for the wastewater treatment plant and collection system, and the water treatment and distribution system. Must be available 24/7 to respond to emergency calls.

Participate in education activities (e.g. training classes, self-study activities) needed to obtain appropriate operating certificate(s).

ESSENTIAL JOB FUNCTIONS:

-ALL DUTIES AND RESPONSIBILTIES ARE PERFORMED UNDER CLOSE SUPERVISION, GUIDANCE AND MONITORING OF CHIEF PLANT OPERATORS.

WASTEWATER DUTIES AND WATER DUTIES INCLUDE BUT NOT LIMITED TO:

- Operate and maintain the wastewater treatment plant: including but not limited to
- Calibrate instrumentation, conduct process control analyses, and make appropriate process control adjustments. Conduct state and federal required laboratory analyses.
- Perform general housekeeping, grounds keeping and plant inspection.
- Maintain and repair plant machinery, Operate disinfecting equipment
- Process and remove solids from the plant. Empty screening and drying beds.
- Maintain records and prepare reports on plant operation, e.g. daily and monthly statistical reports.
- Read, test and sample water to ensure water quality meets required standards and regulations. Prepare required reports and maintain plant records.
- Monitor plant functions and data outputs and react as needed to maintain production quality. Perform required system checks and make necessary adjustments.
- Repair and perform ongoing preventative maintenance of equipment and upkeep of property.
- Keep abreast of changing technologies, explore possible enhancements to system operations.
- Monitor and maintain collection system components

MINIMUM QUALIFICATIONS:

Graduation from High School or possession of New York State high school equivalency diploma

All Applicants will be considered

Town of Schroon is an equal opportunity employer

✉ 15 Leland Ave P.O. Box 578 Schroon Lake NY 12870

🌐 [www.https://schroon.net/employment-opportunities/](https://schroon.net/employment-opportunities/)

☎ 518-532-7737