



**Office of Personnel and Civil Service
Job Announcement
Please Post Conspicuously**

Michael Mascarenas
County Manager

Shaun Gilliland
Chairman of the Board

TITLE: MAINTENANCE SPECIALIST (FULL-TIME/TEMPORARY)

SALARY: \$24.72/HR.
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay.

LOCATION: Essex County Department of Public Works, Elizabethtown

JOB SUMMARY: The work involves responsibility for performing a variety of mechanical and other building maintenance, repair and construction related tasks. A working knowledge of more than one trade is necessary, a Maintenance Specialist utilizes more skilled journeyman techniques for any considerable portion of time. A Maintenance Specialist has a working knowledge of more than one trade but specializes in one specific trade which consists of but not limited to electrical, mechanical (HVAC), finish carpentry, etc. General instructions are received, and work is performed under immediate or general supervision depending upon the nature of the tasks. The incumbent does related work as required.

Note: *In compliance with OSHA, this position has a potential risk of exposure to bloodborne pathogens (blood/body fluids).*

MINIMUM QUALIFICATIONS:

- (a) Graduation from high school or possession of a high school equivalency diploma and four years of experience in either general building construction, maintenance or repair work in more than one of the standard trades, such as carpentry, plumbing, electrical or masonry work.
- (b) Five years of experience in either general building construction, maintenance or repair work in more than one of the standard trades, such as carpentry, plumbing, electrical or masonry work; or
- (c) An equivalent combination of training and experience as defined by the limits of (a) and (b).

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATION: Possession of an appropriate class New York State Motor Vehicle Operator's License at time of appointment.

(OVER)



**Essex County Dept. of Personnel & Civil Service
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932**



essexcountyny.gov/personnel-and-civil-service



518.873.3360

Essex County is an Equal Opportunity Employer

Residency Requirement: There is no residency requirement.

Posting Date: June 4th, 2025

Application Deadline: June 16th, 2025

Additional Information: Persons seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.



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