



**Office of Personnel and Civil Service  
Job Announcement  
Please Post Conspicuously**

Michael Mascarenas  
County Manager

Stephen McNally  
Chairman of the Board

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**TITLE: HEAD BUS DRIVER**

**SALARY:** \$23.91/HR.  
Current employees hired **PRIOR** to 2009, please contact the Personnel Office for rate of pay

**LOCATION:** Essex County Department of Transportation, Lewis

**BENEFITS:** Health Insurance, Dental Insurance, Sick, Vacation, and Personal time, NYS Retirement, Life Insurance, Flexible Spending Plan, Paid Holidays, Employee Assistance Program, Employee Premium Enhancement, and 40 Hour work weeks (Monday-Friday)

**JOB SUMMARY:** The work involves responsibility for supervising the operation of County Transit buses. This is supervisory work involving responsibility for planning bus schedules, making assignments to drivers and overseeing their work. This position does not require the actual performance of maintenance and repair tasks and therefore requires no more than a superficial knowledge of the mechanical repair and maintenance of buses. The major portion of this position involves the actual operation of a bus. The position is distinguished from that of Bus Driver in that the remainder of the position involves assistance to the transportation director and supervising bus driver. The work is performed under the direct supervision of the transportation director and supervising bus driver. Immediate supervision is exercised over Bus Drivers. The incumbent does related work as required.

**MINIMUM QUALIFICATIONS:**  
Two years of experience in the operation of buses. Eligibility for an appropriate level New York State driver's license.

**NOTE:** Persons driving public transit buses must be at least 18 years of age.

**Residency Requirement:** There is no residency requirement.

(OVER)



Essex County Dept. of Personnel & Civil Service  
Essex County Government Center, 7551 Court Street, P.O. Box 217, Elizabethtown, NY 12932



[essexcountyny.gov/personnel-and-civil-service](http://essexcountyny.gov/personnel-and-civil-service)



518.873.3360

**Essex County is an Equal Opportunity Employer**

**Additional Information:** People seeking employment with Essex County shall be required to submit to a drug and alcohol screening/testing, pre-employment physical, and additionally may be required to submit to a fingerprint background check, depending upon the specific requirements of the position.

**Posting Date:** March 10<sup>th</sup>, 2026

**Application Deadline:** March 27<sup>th</sup>, 2026



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