

# Essex County Announces

## A vacancy for the position of DEPUTY EMERGENCY SERVICES DIRECTOR

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services  
Essex County is an Equal Opportunity Employer

For further information contact  
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE  
Essex County Government Center  
7551 Court Street - P.O. Box 217  
Elizabethtown, New York 12932 Tel: 873-3360  
[www.co.essex.ny.us/jobs.asp](http://www.co.essex.ny.us/jobs.asp)

***VACANCY: Essex County Department of Emergency Services***  
***SALARY: \$62,730.00***

**DISTINGUISHING FEATURES OF THE CLASS:** The Deputy Emergency Services Director is a management position that involves responsibility for assisting or acting on behalf of the Director in the planning, organization, implementation, and supervision of public protection programs including fire coordination, fire investigation, emergency medical services, 911 Coordination, County Communications Coordinator, Emergency Management, HAZMAT. The incumbent acts for the Director in his/her absence. The work is performed under the general supervision of the Director with considerable leeway allowed for the exercise of independent judgment with established policies and procedures. Supervision is exercised over subordinate staff as well as volunteer personnel. The Deputy is responsible for directing, coordinating, training, and evaluating the performance of subordinates in carrying out their duties and responsibilities. The incumbent does related work as required.

**MINIMUM QUALIFICATIONS: Either:**

- (a)** Graduation from a New York State registered college or university with a Bachelor's Degree and three (3) years experience in the Emergency Services Field, one (1) year of which must have been in a supervisory capacity; **or**
- (b)** Graduation from a New York State registered college or university with an Associate's Degree and five (5) years experience in the Emergency Services Field, one (1) year of which must have been in a supervisory capacity; **or**
- (c)** Graduation from high school or possession of a high school equivalency diploma and seven (7) years experience in the Emergency Services Field, one (1) year of which must have been in a supervisory capacity; **or**
- (d)** An equivalent combination of training and experience as defined by the limits of **(a)**, **(b)**, and **(c)**.

***LAST DATE TO SUBMIT APPLICATIONS FOR PROVISIONAL APPOINTMENT IS  
AUGUST 16<sup>TH</sup>, 2021***

***QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL. FOR APPLICATIONS AND INFORMATION, CONTACT THE ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE, ELIZABETHTOWN, NY 12932.***

08/06/2021