

Essex County Announces

A Vacancy for Assistant Project Manager

Essex County does not Discriminate the Handicapped in Employment or the Provision of Services
Essex County is an Equal Opportunity Employer

For further information contact
ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE
Essex County Government Center
7551 Court Street - P.O. Box 217
Elizabethtown, New York 12932 Tel: 873-3360
www.co.essex.ny.us/jobs.asp

VACANCY: ESSEX COUNTY DEPARTMENT OF PUBLIC WORKS

BASE SALARY: \$26.66/HR. (Hired Prior to 2009); \$23.99/HR. (Hired After 2009)

DISTINGUISHING FEATURES OF THE CLASS: The work involves responsibility for performing a wide range of technical work including the application of standard engineering principles and practices to a variety of public works engineering projects and assignments. The position involves significant responsibility for planning and coordinating activities of engineering teams, construction crews, contractors and vendors. Assists in the development of work programs and schedules for effective and productive use of County resources. The work is performed under the general supervision of the DPW Superintendent with leeway allowed for the use of independent judgement according to established procedures and policies. Does related work as required.

MINIMUM QUALIFICATIONS: Either:

- (a) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in civil engineering, construction management or closely related field and one (1) year of experience in civil engineering technology or construction management; or
- (b) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in civil engineering or closely related field and three (3) years of experience in civil engineering technology or construction management; or
- (c) Graduation from high school or possession of a high school equivalency diploma and six (6) years of experience in civil engineering technology or construction management; or
- (d) An equivalent combination of training and experience as defined by the limits of (a), (b) and (c)

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS: Candidates must possess and maintain appropriate New York State driver's license.

LAST DATE TO SUBMIT APPLICATIONS FOR PROVISIONAL APPOINTMENT IS
MAY 3RD, 2021

QUALIFIED CANDIDATES WILL BE SUBJECT TO A CIVIL SERVICE EXAMINATION TO BE ANNOUNCED AT A LATER DATE. APPLICATIONS WILL BE ACCEPTED UNTIL THE ANNOUNCED CLOSING DATE FOR THE EXAMINATION. PERSONS SEEKING EMPLOYMENT WITH ESSEX COUNTY SHALL BE REQUIRED TO SUBMIT TO FINGERPRINT BACKGROUND CHECK, DRUG AND ALCOHOL SCREENING AND TESTING, AS WELL AS A PRE-EMPLOYMENT PHYSICAL. FOR APPLICATIONS AND INFORMATION, CONTACT THE ESSEX COUNTY DEPARTMENT OF PERSONNEL AND CIVIL SERVICE, ELIZABETHTOWN, NY 12932.

04/22/2021